



Downtown Benicia Alliance (DBA)
Special Board Meeting, Tuesday, January 13, 2026 - 9:00 AM
Benicia Chamber of Commerce, 601 First Street, Suite 100
Benicia, CA 94510

Notice to the Public:

You are welcomed and encourage to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description; however, the Board of Directors may take action other than what is recommended.

Brown Act Notice:

Government Code Section 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to Board Meeting. Action may not be taken on items not posted on the agenda. Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify: Colette Schow at 707-746-4202 at least 24 hours prior to this special meeting.

- 1. Call to Order**
- 2. Public Comment:** Members of the Public are invited to comment on any item related to the affairs of the Downtown Benicia Alliance. Each member has up to three minutes to address the Board. The Board is not allowed to discuss matters brought up during public comment.
- 3. Approval of the Agenda:** Only items already on the Agenda may be discussed. Approval of the Agenda allows for adjustment of the order in which items are discussed.
- 4. Approval of December 9, 2025 Meeting Minutes**
- 5. Board of Director Elections:** Applications will be available at the meeting.
- 6. Financial Update:** Receive update and discuss.
- 7. Downtown Lights Update:** Receive update.
- 8. Adjourn**

Attachments:

1. Draft Minutes from 12-9-25



Downtown Benicia Alliance (DBA)

Special Board Meeting, Tuesday, December 9, 2025 - 9:00 AM

Benicia Chamber of Commerce, 601 First Street, Suite 100

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Dec., 9, 2025 DBA MTG @9AM at the Benicia Chamber of Commerce. Meeting Minutes

No public comments.

Approval of Agenda: Motion to approve Agenda. 1st and 2nd and all Approved

Approval of 2026 Meeting Calendar was made.

Board of Director Elections:

DBA position open on (Mary - resigned. One vacant position open).

January 2026 for vacancy to be filled. No applications to serve on the DBA were received. Efforts to inform and reach out to businesses to seek applications will continue.

Financial Update:

Financial Update by Peter. \$32K in bank account. Amount owed to the city is not known at time of meeting. City Attorney-response is outstanding. DBA lighting to be fully paid by 2027. Public works release holding it up. Mario/City hired a new contractor to finish the lights in the New Year with target completion by January 2026. DBA to collect funds for BID that are received through the business license.



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Downtown Lights Update:

All lighting material was received from previous contractor. Community Foundation-reimburse City. Public comments / feedback regarding the lighting: Overall the residents like the market-style lights. Regarding the rope lights on the poles has received a less favorable response with residents objecting to the rope lights on the poles. The City has proposed that they will have the lights on the poles removed and cover that expense when the contract they have selected to complete the installation of the remaining market-style lights. DBA is not able to make a decision about removing the pole lights until the light project is completed. DBA will revisit and consider in January 2026. If the lights are not completed prior to January 13, 2026 then the meeting will be postponed and a Special Meeting will be scheduled after the completion of the light project occurs.

Business Improvement District Assessment Fee Increase:

Motion was made and 2nd and all were in favor of the 4% increase. Approved 4% increase. Special meeting if lights are not done prior to January 13, 2026.

Meeting Adjourned

Attendance:

Jeannie Hamman

Peter Pervan

Eric Hoglund

Vicki Marchand

Debbie Souza

Colette Schow

Jan Lucca